



Thomas Johnson Lower School

Dream - Discover - Flourish

Handwriting and Presentation Statement

Self-esteem is raised when children are able to communicate effectively through writing. A consistently high standard of handwriting and presentation is promoted across the whole school which aims to enable children to have a sense of pride in their work. Writing of a high standard for individuals is celebrated in assemblies, displayed throughout the school and shared in class.

- Children are taught a continuous cursive style from year 1 onwards.
- Modelled examples are used to introduce new skills and reinforce expectations
- Children are encouraged to maintain correct posture and pencil grip
- Handwriting is taught daily through phonics and spelling sessions, or in a short discreet session if necessary to address a particular issue
- Additional handwriting interventions may be used for children with specific needs
- Children write in pencil until the Summer of Year 4 when they will have opportunities to write in pen
- All work shows the Learning Objective and Success Criteria
- All work is dated
- Single lines are used to cross out mistakes and editing
- Coloured pens are used for editing

In Foundation Stage:

- Children are taught correct letter and number formation in a printed style, moving from single letters to words and sentences
- Children are free to select a writing implement of their choice in child initiated learning
- Correct sitting position and pencil grip is taught
- Children are taught to write in a straight line from left to right and leave spaces between words
- Children are taught how to write 'on the line'

In Years 1 and 2:

- Children are taught how to improve their letter formation, maintain proportional size and shape of letters, leave correct spacing between words and write 'on the line'
- Children are shown how to join in Year 1 and to develop the fluency of their joined handwriting in Year 2.

Years 3 and 4:

- Children work on securing joins and developing a consistent cursive style, moving from pencil to pen in the Summer of Year 4.
- Children are taught to adapt the layout of their written work to fit the intended purpose eg: letter presentation, play scripts

Handwriting and presentation is regularly monitored by the Senior Leadership Team through work scrutiny, lesson observations and pupil interviews.

In Reception, letters are printed. From year 1 onwards, children are taught to join their letters and learn how to start this "from the line". This template shows common letter joining strokes..

Aa Bb Cc Dd

Ee Ff Gg Hh Ii

Jj Kk Ll Mm

Nn Oo Pp Qq

Rr Ss Tt Uu Vv

Ww Xx Yy Zz